



Town of Barkhamsted Annual Town Meeting

May 3, 2022

Annual Town Meeting Call

The legal voters of the Town of Barkhamsted and those entitled to vote at Town Meetings within said Town are hereby warned and notified that on Tuesday, May 3, 2022, at 7:00 PM, the Annual Town Meeting of the Town of Barkhamsted will be held at the Barkhamsted Elementary School at 65 Ripley Hill Road, for the purpose of transacting business as follows:

1. To receive and act upon the report of the Board of Selectmen, Treasurer, Board of Education and to hear and act on any other reports made at said meeting;
2. To authorize the Board of Selectmen to enter into an agreement or agreements with the State of Connecticut, through the Department of Transportation Commissioner, thereof, as they deem necessary relative to Town Aid and Dirt Road Appropriation, so called;
3. To authorize the Board of Selectmen to enter into an agreement or agreements with the State of Connecticut, through the Secretary of the Office of Policy and Management, thereof, as they deem necessary relative to Local Capital Improvement Program (LoCIP), so called and subject to the LoCIP capital improvement plan as approved by the Board of Selectmen;

Annual Town Meeting Call

4. To authorize the Board of Selectmen for Fiscal Year 2022/2023 to borrow money with the concurrence of the Board of Finance in anticipation of taxes from time to time to pay current expenses of said Town and its obligations and to execute and deliver the Town's obligations for the same;
5. To consider and act upon a proposal to authorize the Board of Selectmen to apply for and expend any federal and or state grants for and by the Town;
7. To consider, discuss, and vote upon an appointment to Stanclift Cove Authority for the term from 5/3/2022 to 12/31/2024.

Dated at Barkhamsted, Connecticut, this 20th day of April, 2022.

Donald S. Stein
First Selectman

Raymond P. Pech
Selectman

Nicholas A. Lukiwsky
Selectman

Annual Town Meeting Call

1. To receive and act upon the report of the Board of Selectmen, Treasurer, Board of Education and to hear and act on any other reports made at said meeting;

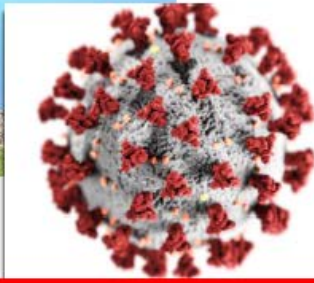
Accept the Audit Report and the Annual Report of the Town for the Fiscal Year ending June 30, 2021

Opinions from the Annual Audit Report

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Barkhamsted, CT as of June 30, 2021, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

The Town's governmental funds, reported on a current financial resources basis, combined ending fund balance is \$2,759,803, an increase of \$395,652 for the year. The General Fund Operating Surplus for the year was \$463,127 vs. a budgeted increase of \$290,000. The General Fund balance was \$2,256,933, of which \$500,000 was assigned to subsequent years expenditures. At the end of the current fiscal year, the unassigned fund balance for the general fund was \$1,756,933 or 13.0% of total General Fund expenditures and transfers vs. 11.5% in the prior year.

Town of Barkhamsted Annual Report 2020-2021



Notice of Public Meetings

Annual Budget Hearing – Wednesday, April 6, 2022; 7:00 PM

Annual Town Meeting/Annual Budget Meeting –
Tuesday, May 3, 2022; 7:00 PM

**Barkhamsted weathered the
pandemic largely due to the
work of:**

Town Hall Staff

**Volunteer Fire Departments and
Ambulance Services**

**Barkhamsted Elementary School and
Northwestern Regional 7
Farmington Valley Health
District**

Barkhamsted Seniors

Barkhamsted Lions Club

Long Term Recovery Volunteers

**Health Care and Child Care Workers
and Many Others**

Annual Town Meeting Call

2. To authorize the Board of Selectmen to enter into an agreement or agreements with the State of Connecticut, through the Department of Transportation Commissioner, thereof, as they deem necessary relative to Town Aid and Dirt Road Appropriation, so called

Under Section 13a-175a, towns and boroughs may use these grants for various purposes, including the construction, reconstruction, improvement or maintenance of highways, sections of highways, bridges or structures incidental to highways and bridges or the improvement thereof, including the plowing of snow, the sanding of icy pavements, the trimming and removal of trees, the installation, replacement and maintenance of traffic signs, signals and markings, and for traffic control and vehicular safety programs, traffic and parking planning and administration, and other purposes and programs related to highways, traffic and parking, and for the purposes of providing and operating essential public transportation services and related facilities.

Projected Town Aid Road grant for FY 2022-23 = \$195,052

Annual Town Meeting Call

3. To authorize the Board of Selectmen to enter into an agreement or agreements with the State of Connecticut, through the Secretary of the Office of Policy and Management, thereof, as they deem necessary relative to Local Capital Improvement Program (LoCIP), so called and subject to the LoCIP capital improvement plan as approved by the Board of Selectmen

Pursuant to [C.G.S. § 7-535 through 7-538](#) the Local Capital Improvement Program (LoCIP) distributes formula-based entitlement funds to municipalities to reimburse the cost of eligible local capital improvement projects such as road, bridge or public building construction activities. Descriptions of eligible projects and examples of allowable project costs can be found in the LoCIP Guidelines.

A municipality must request and be granted project authorization by OPM in order to be eligible for reimbursement for allowable project costs. A municipality must request LoCIP reimbursement for eligible costs associated with an OPM approved LoCIP project in order to receive funds.

Projected LoCIP grant for FY 2022-23 = \$35,473

Annual Town Meeting Call

4. To authorize the Board of Selectmen for Fiscal Year 2022/2023 to borrow money with the concurrence of the Board of Finance in anticipation of taxes from time to time to pay current expenses of said Town and its obligations and to execute and deliver the Town's obligations for the same

- **Not expected to be required, but a necessary back-up if a crisis occurs**
- **Note that the underlined language was added at the 2017 Annual Town Meeting**

Annual Town Meeting Call

5. To consider and act upon a proposal to authorize the Board of Selectmen to apply for and expend any federal and or state grants for and by the Town
-

Provides authority to the Board of Selectmen to apply for and manage grants without the necessity of calling a Town Meeting, unless a specific program specifies that a Town Meeting is required or if the Town is committing to expending funds that are not 100% reimbursed

Annual Town Meeting Call

7. To consider, discuss, and vote upon an appointment to Stanclift Cove Authority for the term from 5/3/2022 to 12/31/2024
-

**Nominations will now be
accepted for this position**



Town of Barkhamsted Annual Budget Meeting

May 3, 2022

Annual Budget Meeting Call

The legal voters of the Town of Barkhamsted and those entitled to vote at Town Meetings in said Town are hereby warned and notified that the Annual Budget Meeting of said Town will be held in accordance with the Connecticut General Statutes and Ordinances of the Town of Barkhamsted on Tuesday, May 3, 2022, at 7:00 PM in the Barkhamsted Elementary School, 65 Ripley Hill Road, Barkhamsted in said Town for the transaction of business as follows:

- To consider and act on a report from the Board of Finance, including its estimates and expenditures and to adopt a budget for the Town of Barkhamsted for the fiscal year ending June 30, 2023**
- To consider and act on returning funds, totaling \$ 90,000, to the Capital Reserve Fund from the following projects:**
 - School Elevator \$ 90,000**
- To consider and act on a transfer of \$175,000 from the General Fund to the Capital Reserve Fund**

Annual Budget Meeting Call

(continued)

- To allocate \$265,000 from the Capital Reserve Fund for the following projects:

Town Projects

- First year of revaluation consultant \$ 35,000
- Town Hall and School parking Lot \$100,000
- Town Hall Painting \$ 10,000
- Replace 2011 Ford F-550 \$ 50,000

School Projects

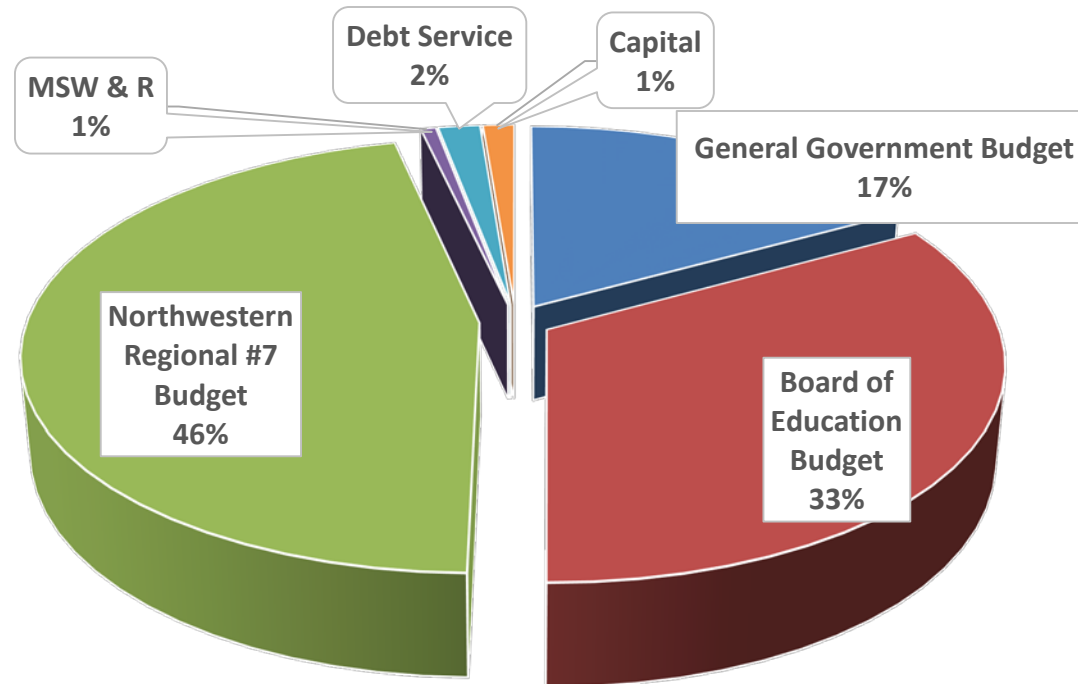
- Replace cafeteria freezer/cooler \$ 70,000

Annual Budget Meeting Call

- **To consider and act on a report from the Board of Finance, including its estimates and expenditures and to adopt a budget for the Town of Barkhamsted for the fiscal year ending June 30, 2023**

Motion required

Overall Town Budget – 2022/23



- 79% of Overall Budget is Education
- Total proposed budget increase = \$119,073 (+0.9%)
- Total proposed tax rate decrease = -0.1% (0.03 mills)

Annual Budget Meeting Call

To consider and act on a report from the Board of Finance, including its estimates and expenditures and to adopt a budget for the Town of Barkhamsted for the fiscal year ending June 30, 2023

Total for tonight's vote \$7,331,623

	Budget	Proposed	% Change	Change
	2021/2022	2022/2023	2022/2023	2022/2023
Expenses				
General Government Budget	\$2,221,016	\$2,271,709	2.28%	\$50,693
Board of Education Budget	\$4,435,497	\$4,525,803	2.04%	\$90,306
Northwestern Regional #7 Bu	\$6,289,211	\$6,289,597	0.01%	\$386
MSW & R	\$69,680	\$84,845	21.76%	\$15,165
Debt Service	\$244,636	\$234,532	-4.13%	-\$10,104
Teacher Retirement	\$0	\$0	N/A	\$0
Total Expenses	\$13,260,040	\$13,406,486	1.10%	\$146,446
Transfers				
Recreation Fund	\$11,420	\$11,734	2.75%	\$314
Capital Reserve Fund	\$211,233	\$175,000	N/A	-\$36,233
Dog Fund	\$15,000	\$15,000	0.00%	\$0
Senior Center	\$13,000	\$13,000	0.00%	\$0
School Roof Project	\$0	\$0	0.00%	\$0
Total Expenses	\$13,510,693	\$13,621,220	0.82%	\$110,527

Overall Revenues for FY 2022/2023

	Budget	Proposed	% Change	Change
Revenues	2021/2022	2022/2023	2022/2023	2022/2023
Property Taxes	\$ 11,160,402	\$ 11,415,439	2.29%	\$ 255,037
Prior Years Taxes	\$ 85,000	\$ 85,000	0.00%	\$ -
Interest/Lien Fees on Taxes	\$ 60,000	\$ 60,000	0.00%	\$ -
Town Fees & Interest on Invest.	\$ 180,233	\$ 181,888	0.92%	\$ 1,655
State Revenues	\$ 1,525,058	\$ 1,561,893	2.42%	\$ 36,835
Capital Reserve Fund				
Previous Year Surplus	\$ 500,000	\$ 317,000	-36.60%	\$ (183,000)
Total Revenues	\$ 13,510,693	\$ 13,621,220	0.82%	\$ 110,527

Financial Summary

- Grand list increased by 2.38%
- Budgeted FY 2022-23 tax collection rate is 98%
- For current year, there is an expected surplus in tax collections in excess of \$75,000
- There is possible deficit of up to \$50,00 in the Board of Education budget due to special education requirements
- Current plan is to use \$317,000 of General Fund surplus and \$90,000 from the Capital Reserve surplus to keep the mill rate increase as low as possible
- FY 2020-21, undesignated surplus as of 6/30/21 was \$1,756,933

Financial Summary

- State Revenues:
 - Revenues are based on the Governor's Budget, but there is uncertainty as to actions by the Legislature
 - Town Aid Roads (TAR), Local Capital Improvements (LOCIP) and other grants assumed to be flat-funded

- Non-tax revenue is projected to be the same as prior years due to the uncertainties in the collections for building permits, home sales (transfer tax), investment income, etc.

- Additional use of ARPA funds will provide financial support of \$216,000 for Highway Department and Barkhamsted School projects:
 - Additional road repairs and paving \$ 100,000
 - Senior Center Parking lot \$ 40,000
 - Elementary School flooring \$ 36,000
 - Highway Department truck (F-550) \$ 50,000

Annual Budget Meeting Call

Motion:

- **To consider and act on returning funds, totaling \$90,000, to the Capital Reserve Fund from the following projects:**
 - **School Elevator \$ 90,000**

Motion:

- **To consider and act on a transfer of \$175,000 from the General Fund to the Capital Reserve Fund**

Annual Budget Meeting Call

Motion:

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School Projects

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